

The **Parks and Recreation Board** met Monday, June 18, 2007 at 4:30pm in the Board of Works room at City Hall.

Present at said meeting were Garnet Peck, Mike Dana, Karen Springer and Attorney John Sorensen. Joe Payne, Pennie Ainsworth, Chris Foley, Brenda Lorenz, Lee Booth and Cheryl Kolb represented the department. Council members Ann Hunt and Gil Satterly were also present. Also present was Mayor Jan Mills. Absent were Paula Woods, Leon Trachtman, and Council member Gerry Keen.

Garnett convened the Board at 4:31 pm.

The first item on the agenda was the approval of the minutes of the April 16, 2007 meeting. Karen motioned to approve the minutes as presented. Mike seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.

Assistant Superintendent – Pennie reported on the following:

- Distributed copies of the pool report, which compared the first twenty-one days of the season, to the last 3 years.
- Softball is going well. We have only had to cancel one night due to weather. Softball field inspections were also presented.
- To date, \$9300 has been raised for Global Fest. We are still waiting to hear from the Community Foundation. We received \$2000 from the Gannett Foundation. The Marquis de Lafayette committee is planning on a Proclamation being read at the beginning of Global Fest to kick off the weeklong celebration.
- Tom James and I performed a safety audit on the new playground equipment at Lincoln Park.

Parks –Lee reported on the following:

- Inspections noted.
- The pool was opened for the season.
- The Margerum fountain was opened for the summer.
- The barn is being prepared for the fire station.
- A drinking fountain, benches, tables, drainage, etc. were installed at Lincoln Park.
- We have been watering frequently to keep things alive.

Recreation – Chris reported on the following:

- Sue Mattern & Ken Vanderhoff attended the NARCE (North American Rink Conference and Expo) held in Chicago. They returned with some new ideas on making ice and upkeep on the facility.
- Summer programs are well underway. We have had some ups and downs with enrollments. This is the first year the Cumberland playground has not filled. We have completed 3 summer sports camps, Boys & Girls Basketball and Soccer Camp. Enrollments for the sports camps have decreased this year, but the Coaches are hopeful that numbers will increase next year.
- The first session of Tennis lesson is nearly full. The second session registrations are filling up quickly. Tim Wright is coordinating the tennis program again this year.

- The summer swim season officially began at the annual Splash Bash Pool celebration Friday, May 25. The Pool has been open since May 25. Swim lessons began Monday, June 11. Of the 405 available swim lesson openings, 395 have been filled.

Morton Center – Brenda reported on the following:

- Joy McEwen and several of her students gave a Senior Fitness demonstration at the Active Living Day that was held at Riehle Plaza on Wednesday, May 16. She passed out fliers about fitness classes to people attending the event.
- State Farm had a health fair the same day for their employees. We sent fliers to pass out at the event. We have received several calls from people that picked up the flier at the State Farm health fair.
- The Mor' Danc'n Recital held on April 28 at the Loeb Playhouse at Purdue was a success, with a sell-out performance. Three-hundred fifteen dancers performed, with 716 tickets sold for the performance.
- Planning for Art on the Wabash is underway. The event is to take place Sunday, September 16, 10a.m – 4 p.m. This year, bottles of water are being purchased to make available for sale as a courtesy to the vendors and visitors. They are also checking to see if Starbucks or Capp and Gino's might be interested in selling coffee at the event from a cart or from a vehicle.

Old Business

Lincoln Park

Joe reported that we would like to schedule the park dedication for Thursday, July 12, at 5:00pm. We will be sending out postcards informing people of the dedication. We would also like to proceed with getting a sign for the park. However, in order to do so, we will have to come to a decision on the official naming of the park. Mike motioned that we officially name the park, Lincoln Park. Karen seconded the motion, and the motion carried.

Nighthawk Trail

Joe reported the paving and the fence work on the Nighthawk trail extension by the Sagamore Ridge Apartments is complete. We are in the process of adding things as we get time, but are not planning to landscape until summer weather gives us a break. Once the residents of the Sagamore Ridge Apartments, along with a neighboring apartment complex, return, we intend on doing some type of dedication for the trail. We also want to sign the entire trail and make it look more formally part of our West Lafayette trails network. We are working on a couple of different ideas for signs, similar to those of the Northwest Greenway Trail and Cattail Trail.

Cumberland Park

Joe reported the renovation of the barn is underway. We discussed this previously, but we did not formally approve the lease that essentially says, "The Board of Parks & Recreation leases to the Redevelopment Commission for two years that portion of the barn that is being renovated for the temporary fire station." We need to enter into the agreement so the Redevelopment Commission can legally expend its funds for this project. They approved it and signed it at the commission's noon meeting today. Karen motioned to approve entering into the lease agreement with the Redevelopment

Commission for a two-year period for the use of our property that is to be used for the temporary fire station. Mike seconded the motion, and the motion carried.

New Business

Personnel

Joe requested approval to hire William Bueno, effective immediately, following Becky Hardebeck's resignation. The resignation caused a vacancy for a Parks and Recreation Maintenance Tech II position. Mike motioned to approve the hiring of William Bueno as presented with the memo. Karen seconded the motion, and the motion carried.

Pool Pass

Chris reported the City is having a ribbon cutting, and a bike parade along with it, for the Salisbury Street dedication. They would like to give a prize to each participant. The Park Board is being asked to donate pool passes as the prize for each participant. They are hopeful for a turnout of approximately 75 people for the event, but would be very happy with a turnout of 20-25 kids. Mike motioned to approve the donation of 75 pool passes for the bike parade. Karen seconded the motion, and the motion carried.

Expansion Tank – Boiler Feed Pump

Brenda reported trouble with our heating system at Morton Community Center. The chemicals for the boiler circulate through a boiler feed pump, and it has developed a leak and needs to be replaced. We did tie up some money at the end of the year for removal of the boiler feed pump, but did not have enough money to purchase a new pump for replacement at that time. We asked for quotes for the purchase and installation of a new boiler feed pump package, and those were received this afternoon.

Shambaugh & Son, Ed Grace Division - \$19,670.00

Anderson Heating & Cooling – \$13,727.00, not to exceed \$17,654.

There was question as to whether the bids were quoted properly. Joe requested the Park Board to approve staff review and acceptance of the lowest responsive and responsible quote for replacing the boiler feed tank and making the heating system work at Morton before winter comes. We do have funds available through Cum Cap Development, Parks Improvements, which can be used for this. We have requested consideration from one of the local foundations to help us with this, and have not heard from them about this, but we need to get this ordered and underway, or it will be cold at Morton this fall. Mike motioned to approve the staff's reviewing of the quotes and proceeding as necessary, per the presentation to the Park Board for approval. Karen seconded the motion, and the motion carried.

West Lafayette School Board – Karen reported on the following:

The new superintendent, Dr. Rocky Killion, begins his position with the School Corporation July 1. A ceremony was held May 23 to name the Administration Building, the William and Iran Floyd Administration Building, after the current superintendent, Iran, and his father, William, who served as the Superintendent for the West Lafayette schools for 21 years. Karen passed out brochures for the annual Music Boosters Ice Cream Social scheduled for Tuesday, June 26, 6:00-9:00pm in the High School – Jr. High Gym. Ken Barnes, who had been on medical leave, submitted his resignation at

the last board meeting. One of the first tasks of the incoming superintendent will be to hire a new Business Manager.

Wabash River

Joe reported that the Wabash River Enhancement Corporation held its bimonthly meeting and numerous items were discussed, mostly relevant to the budget and proceeding with the master planning endeavor.

Joe reported that Riverfest is coming up and they are still looking for additional teams for the canoe races.

Joe hosted the Wabash River Parkway Commission meeting at the Wabash Heritage Trail Trailside Park, and they took a walk along the trail to the overlook and back. They are going to provide a \$1000.00 grant to our Parks and Recreation Foundation for the sculpture project.

Other**Cash/Change Fund for Municipal Pool**

Chris presented a request to increase the Pool's Cash/Change Fund \$50.00, taking it from \$100.00 to \$150.00, as the current amount is not sufficient for the pool. The Cash/Change Fund will revert back to the Nonreverting Operating Fund no later than November 2007. Karen motioned to approve the \$50 increase as presented. Mike seconded the motion, and the motion carried.

Purchase Orders

N/A

Pay Claims

Mike motioned for claims to be paid. Karen seconded the motion, and the motion carried.

Adjourn

Mike motioned the meeting be adjourned. Karen seconded the motion, and the motion carried. The meeting adjourned at 5:05 pm.

Presiding Officer

Secretary